

Directive No. 10

data protection

Status:	Approved by the Association Board 20.1.25
Valid from:	21.1.25
Responsible:	Nick Zepf, Secretary General

1. Introduction

Swiss Hockey is committed to ensuring the privacy and protection of personal data of all members, players, employees, officials, partners and other stakeholders. This Privacy Policy describes how we collect, process and protect personal data and ensures that our practices are in line with the Swiss Data Protection Act (DPA) and, where relevant, the EU General Data Protection Regulation (GDPR).

2. scope

This privacy policy applies to:

- All employees and officials of Swiss Hockey
- Service providers and partners who process personal data on behalf of Swiss Hockey
- All systems, platforms and processes that process personal data

3. responsible for data protection

The person responsible for data protection at Swiss Hockey and his deputy are appointed by the Board of Directors and published on the homepage.

4. scope of data processing

We process personal data only for specified and lawful purposes. These include, but are not limited to:

- Member data: name, address, date of birth, telephone number, email address
- Player data: statistics, health data (only with consent)
- Employee data: contract information, bank details, performance data
- Communication data: emails, messages, correspondence
- Technical data: IP addresses, cookies and other online identifiers

5. purpose of data processing

We process personal data for the following purposes:

- Management of members, players and employees
- organization of events and competitions
- communication with members and partners
- fulfillment of legal and contractual obligations
- improving our services and offerings
- Marketing and public relations (only with consent)

6. legal basis for data processing

The processing of personal data is based on:

- a legal obligation
- the fulfillment of a contract
- an explicit consent of the data subject
- legitimate interests of Swiss Hockey

7. transfer of data to third parties

Personal data will only be passed on to third parties if:

- there is a legal obligation
- the data subject has consented
- it is necessary for the performance of the contract
- it is necessary to protect legitimate interests

Third parties who process data on behalf of Swiss Hockey must be contractually obliged to comply with data protection and security standards.

8. data security

Swiss Hockey takes appropriate technical and organizational measures to protect personal data from unauthorized access, loss or misuse. These include:

- access restrictions and password protection
- encryption of data transmissions
- Regular security checks and backups

9. rights of the data subjects

Data subjects have the right at any time to:

- Information: Information about the processing of your data
- Correction: Correction of incorrect data
- Deletion: Removal of data that is no longer needed
- Restriction of processing: Restriction of data use
- Objection: Objection to certain processing
- Data portability: receipt of data in a common format

Inquiries should be addressed directly to Swiss Hockey's data protection officer.

10. retention period

Personal data is only stored for as long as is necessary for the respective purposes or as long as statutory retention periods exist. After expiry of the retention periods, the data is securely deleted or anonymized.

11. data breaches

In the event of a data breach, Swiss Hockey will:

- document and analyze the incident
- inform the board
- if necessary, inform the competent data protection authority
- notify affected persons if there is a high risk

12. training and awareness-raising

All Swiss Hockey employees and officials are regularly trained and sensitized to data protection issues in order to ensure the secure handling of personal data.

13. examination

The data protection officer reviews the state of data protection once a year and informs the board of directors.